

MANUAL FOR GRADUATE JOURNEY

Academic Publication



START

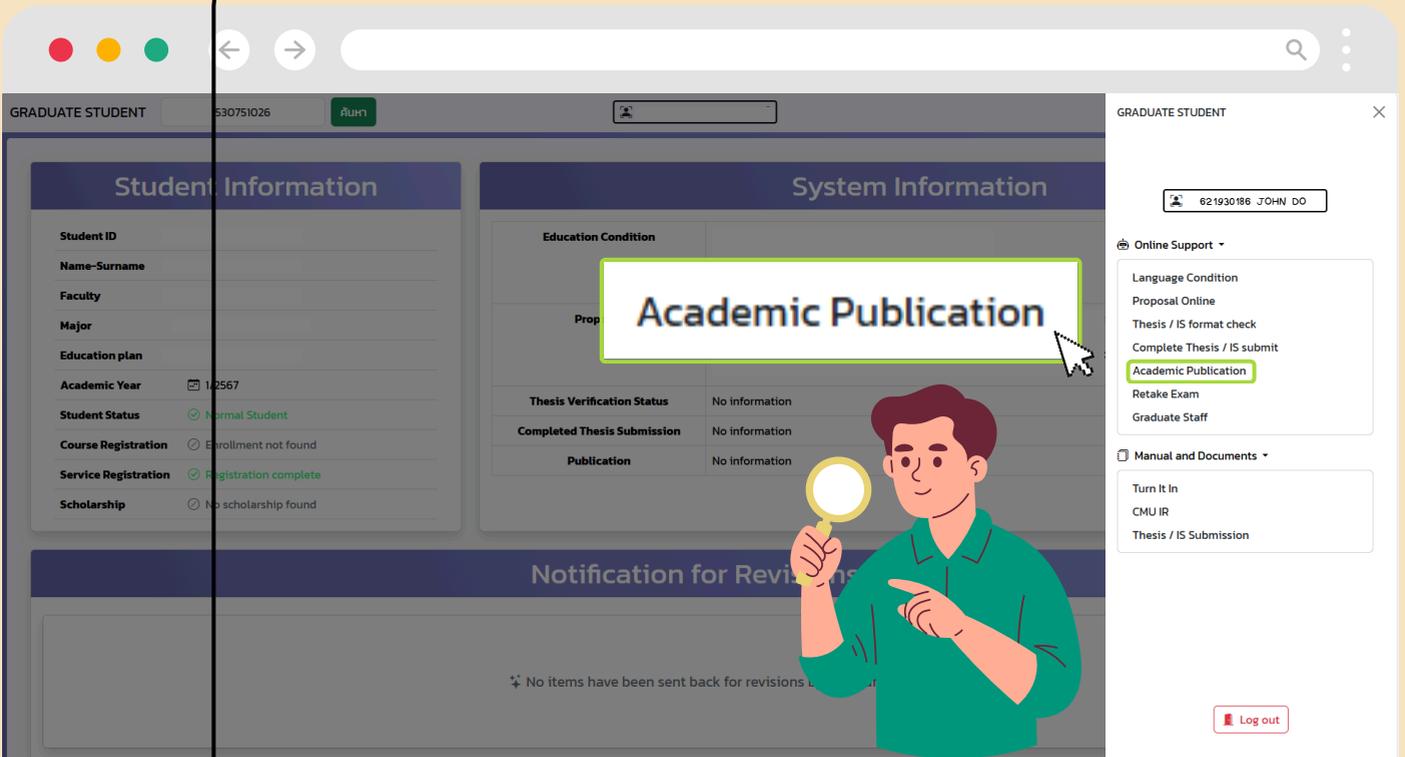


① Access the website through:

③ The website will display the information based on your student ID

5

Click "Academic Publication"



6

The student should enter the information for publishing academic work as follows:

Academic Publishing System

1 Select the Publications
 Conferences Journal Others

2 Academic Conferences
 National Level International Level

3 Language used to fill in information
 Thai English

Title in Thai

Title in English

Conference Name

Author(s) Name

*Please separate the names of each author with a semicolon (;)

Country: Thailand City: -- Please Select -- Meeting Date: 17/11/2024 - 17/11/2024 Page No.:
 volume: Issue: Article No.: Year of published: -- Select --

Student is the first name of author(s) Name?
 Yes No

Does advisor are one of Author(s) Name?
 Yes No

Does the academic work have a conference presentation?
 Yes No

Certificate of Presentation
 Choose File: No file chosen Choose File: No file chosen
*File .pdf only

Link or Source for Academic Work Publication
 Example: <https://www.google.com>

6.5 Click "submit" the information.

- 6.1 Select the type of publication, whether it is an academic conference, academic journal, or others such as patents, awards, or innovations.
- 6.2 Select the level of publication, whether it is at the national or international level.
- 6.3 Select the language to be used for entering the information.
- 6.4 Enter the remaining details and attach the files as specified in the system.

Example of how to enter information for publishing academic work in various types.

The screenshots show the form for different publication types:

- Conferences:** Select Publications (Conferences selected), Academic Conferences (National Level selected), Language used to fill in information (Thai selected). Fields include Title in Thai, Title in English, Conference Name, Author(s) Name, Country, City, Meeting Date, Page No., volume, Issue, Article No., and Year of published.
- Academic Article:** Select Publications (Academic Article selected), Academic Conferences (International Level selected), Language used to fill in information (Thai selected). Fields include Title in Thai, Title in English, Author(s) Name, Country, City, Meeting Date, Page No., volume, Issue, Article No., and Year of published.
- Others:** Select Publications (Others selected), Language used to fill in information (Thai selected). Fields include Title in Thai, Title in English, Author(s) Name, Country, City, Meeting Date, Page No., volume, Issue, Article No., and Year of published.

7

Once the information submission is confirmed, the student should check the publication status:

Academic Publication System

7.1 After the student confirms the information submission for staff to review, the record of the work entered will be displayed as shown in the image.

No.	Title	Type	Level	Submission Date	Management Menu
1	Test Test	Conferences	National	17/11/2024	Details

Showing 1 to 1 of 1 entries

Publication of Academic Work

- Reviewers have checked and sent back for revisions
- Click the button below to access the Academic Work Publication page



7.3 click to check the notification.

7.2 In the case where the staff reviews the information and finds that need corrections, the system will notify on the login page under the notification section regarding the need for corrections.

Academic Publication System

No.	Title	Type	Level	Submission Date	Management Menu
1	Test Test	Conferences	National	17/11/2024	Edit

Showing 1 to 1 of 1 entries

Remark of return from staff

7.4 The student must make the necessary corrections according to the staff's comments.

Forms Submit

7.5 Then, click "Forms Submit"

7.6 Click "Confirm"

Warning: Confirm data editing and send it to the staff for verification?

Successfully! Successfully. Conference publishing information updated.

7.7 The information is successfully saved.

Academic Publication System

7.8 If no correction notification is provided, the academic publication information will be considered complete.

No.	Title	Type	Level	Submission Date	Management Menu
1	Test Test	Conferences	National	17/11/2024	Details
2	Test Test	Conferences	International	17/11/2024	Details
3	Test Test	Journal	National	17/11/2024	Details, Published

Showing 1 to 3 of 3 entries

Click to download the academic work report document.

Click to Published Work

For publications in academic journals if accepted but not yet published. After the student's work is published, they should go back and click 'Published' to record the information in the system.

1 Description of Waiting For Publication status
 The status of **Waiting for Publication** indicates that the submission has not been reviewed. It will remain in this state until the student changes the status. Once a student's academic journal submission has been published, they need to update the status from **Waiting for Publication** to **Waiting For Verification** by clicking the **Published** button in the management menu. Additionally, they should upload the complete journal document and select the publication date.

Student Information

Student ID: 1

Name-Surname: _____

Faculty: _____

Major: 1

Education plan: Plan 2 Academic Type

Academic Year: _____

Student Status: Normal Student

Course Registration: _____

Service Registration: _____

Scholarship: _____

System Information

Education Condition: _____

Foreign Language: Passed

Proposal: นอนดุษฎี - System Test - Passed

Thesis Exam Results: _____

Thesis Complete: _____

7.9 The student will see the publication information on the main profile page.

Publication: Conferences - National Test | Test